

GOVERNMENTAL OPERATIONS

Agency 103

Community, Trade, and Economic Development

Recommendation Summary

Dollars in Thousands

	Annual FTEs	General Fund State	Other Funds	Total Funds
2003-05 Expenditure Authority	315.6	128,594	305,616	434,210
Total Maintenance Level	351.3	127,830	326,843	454,673
Difference	35.7	(764)	21,227	20,463
Percent Change from Current Biennium	11.3%	(0.6)%	6.9%	4.7%
Performance Changes				
7E7 Project Coordination Office	(1.0)	(198)		(198)
2010 Olympics			300	300
Byrne Grant Reduction	(2.0)		(8,614)	(8,614)
Close Film and Video Office	(3.6)	(822)		(822)
Middle Management Reduction	(5.5)	(399)	(206)	(605)
Early Childhood Education		7,188		7,188
Housing Program Administration	5.0		900	900
Expand Civil Legal Indigent Service			3,000	3,000
Cost Allocation Fund Adjustment			(58)	(58)
General Inflation		(127)	(148)	(275)
Housing Assistance Administrative Cap Increase #	2.4		1,288	1,288
Homeless Data Management	2.3		1,270	1,270
Community Mobilization			1,154	1,154
Small Communities Initiative	1.2		236	236
Infrastructure Data System			400	400
EFSEC CO2 Rulemaking	.3	150		150
Subtotal	(0.9)	5,792	(478)	5,314
Total Proposed Budget	350.4	133,622	326,365	459,987
Difference	34.8	5,028	20,749	25,777
Percent Change from Current Biennium	11.0%	3.9%	6.8%	5.9%
Total Proposed Budget by Activity				
CSD Byrne Administration Advocacy Training				
CSD Civil Indigent Legal Services	.8	5,744	10,632	16,376
CSD Community Services Block Grant	3.2	120	15,760	15,880
CSD Court-Appointed Special Advocates (CASA)	.1	398		398
CSD Developmental Disabilities Council	8.0	106	3,457	3,563
CSD Developmental Disabilities Endowment Fund	.5		260	260
CSD Domestic Violence Legal Advocacy	.9		730	730
CSD Early Childhood Education and Assistance	14.9	59,771		59,771
CSD Emergency Food Assistance Program	3.2	7,149		7,149
CSD Grants to Encourage Arrest Policies	.5		477	477
CSD Long-Term Care Ombudsman Program	.7	1,091		1,091
CSD Low-Income Home Energy Assistance Program	5.6		85,496	85,496
CSD Northwest Council on Energy Affordability			4	4
CSD Office of Crime Victims Advocacy	1.2	5	485	490

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	Annual FTEs	General Fund State	Other Funds	Total Funds
CSD Office of Crime Victims Partnership with ISRB IAG	.2			
CSD Re-employment Support Centers	.1			
CSD Residential Energy Assistance Challenge	.1		1,503	1,503
CSD Retired Senior Volunteer Program		382		382
CSD Rural Domestic Violence	.4		1,780	1,780
CSD Sexual Assault Prevention Program	1.9			
CSD Sexual Assault Treatment Program	3.5	3,657	6,897	10,554
CSD Violence Against Women STOP Grant	1.9		6,491	6,491
CSD Violent Crime Victims Services			120	120
CSD Victims of Crime Act (VOCA)	1.0		14,574	14,574
CTED Agency Administration	68.1	5,273	8,157	13,430
CTED WKFT WorkFirst Coordination Service	3.2			
CTED WKFT WorkFirst/Community Jobs	9.8			
ED Brownfields Cleanup Project	1.3	6	2,126	2,132
ED Community Economic Revitalization Board and Program	3.6	181	521	702
ED Film and Video Office		75		75
ED Hanford Area Economic Investment Fund			504	504
ED Tourism Development	11.6	7,201	286	7,487
ED Washington Technology Center		5,676		5,676
ED Small Business Incubator Assistance Program				
ED Business and Project Development Assistance	13.0	4,828	1,441	6,269
ED Local Economic Development Capacity Building	5.6	956	938	1,894
ED Economic Development Finance Lending	7.7	1,407	47	1,454
ED Local Economic Development Financial Assistance	4.2	1,657	4,656	6,313
Energy - Contract Management/Pass Through	.8		4,731	4,731
Energy - Economic Development	1.5	143	192	335
Energy - Energy Emergencies	.8	77	84	161
Energy - State Energy Policy Analysis	3.9	153	772	925
EFSEC Siting and Monitoring	9.5	150	8,501	8,651
HD Lead-Based Paint Program	8.0		838	838
HD Low-Income Weatherization Program	6.9		32,709	32,709
HD Manufactured Housing Installer Training and Certification	1.0		227	227
HD Manufactured Housing State Administrative Agency	.8		122	122
HD Mobile Home Relocation Assistance	.1		401	401
HD Homeless Families Services Fund	5.5		1,178	1,178
HD Farm Worker Housing	1.5		1,219	1,219
HD Homeless Shelter and Transitional Housing	6.5	9,943	18,112	28,055
HD Special Needs Housing	2.0		1,852	1,852
HD Affordable Housing Development	27.8	120	21,365	21,485
HD Affordable Housing Preservation	1.0		5,009	5,009
SBCC Dir Office State Building Code Council	5.0		951	951
ITD Local Export Development - Spokane	.4	210		210
ITD Overseas Office Contract Activities	2.1	2,203		2,203
ITD Shared Seattle Technology Position	1.2	186		186
ITD Small Business Export Finance Center of Washington	.4	550		550
ITD International Export Promotion Program	10.7	2,234	276	2,510
LGD Bond Cap Allocation Program	1.6		236	236
LGD Byrne Program Evaluation	1.0		194	194
LGD Columbia River Scenic Area Management		410		410
LGD Community Development Block Grant (CDBG)	11.2	248	36,525	36,773

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	Annual FTEs	General Fund State	Other Funds	Total Funds
LGD Community Mobilization Against Substance Abuse and Violence	5.0		7,739	7,739
LGD Drinking Water State Revolving Fund (DWSRF)	6.8		270	270
LGD Drug Prosecution Assistance Grants			520	520
LGD Forensic Sciences Improvement			253	253
LGD Governor's Council on Substance Abuse	.2			
LGD Growth Management	22.7	9,516	8	9,524
LGD Local Government Fiscal Notes	1.3	338		338
LGD Local Law Enforcement Block Grant			440	440
LGD Municipal Research Council Interagency Agreement	.1			
LGD Archaeological Permitting and Civil Penalty Enforcement	1.0	161		161
LGD Office of Archaeology and Historic Preservation Historical Architect IAG Emergency Management	1.3			
LGD Project Safe Neighborhoods	.1		460	460
LGD Public Works Trust Fund	8.4		2,204	2,204
LGD Residential Substance Abuse Treatment	.6			
LGD Small Communities Initiative	2.3		356	356
LGD Unit Drug Control and System Improvement Grants	4.8		9,414	9,414
LGD Archaeology and Historic Preservation	14.3	938	1,460	2,398
Compensation Cost Adjustment		758	611	1,369
Middle Management Reduction	(5.5)	(399)	(206)	(605)
Total Proposed Budget	350.4	133,622	326,365	459,987

PERFORMANCE LEVEL CHANGE DESCRIPTIONS

7E7 Project Coordination Office

The 7E7 Project Office provides essential coordination services between state agencies, local jurisdictions, and private industry to promote economic development opportunities related to the Boeing 7E7. It is anticipated that all coordination issues will be resolved, and this office will close by June 30, 2006.

2010 Olympics

The 2010 Winter Olympic Games in Vancouver, British Columbia present a unique opportunity for business, marketing, and tourism in Washington State. Transportation and security, cross-border immigration and customs, international trade and tourism, and business development are only a few areas requiring coordination for businesses and communities to benefit from this event. The Department of Community, Trade, and Economic Development (CTED) will support the Governor's 2010 Olympics Task Force to develop and implement a strategic plan that captures the economic opportunities for Washington's communities and industries. (Tourism Development and Promotion Account-State)

Byrne Grant Reduction

Congress has combined two federal grants focused on the prevention of violence and substance abuse, the Local Law Enforcement Block Grant and the Byrne Grant. Byrne grant funding is estimated to be reduced by approximately 40 percent, leaving approximately \$5.4 million per year. (General Fund-Federal)

Close Film and Video Office

The Washington State Film and Video Office is closed effective July 1, 2005. One-time funding of \$75,000 is retained in Fiscal Year 2006 for strategic development of incentives to make films and videos in Washington State.

Middle Management Reduction

The Governor has directed that middle management be reduced by 1,000 positions by the end of the biennium. This item is this agency's share of the statewide amount.

Early Childhood Education

The Early Childhood Education and Assistance Program (ECEAP) provides a comprehensive, family-focused pre-school program to low-income families in areas where Head Start is not available. Funding is provided to serve an additional 200 children each year. In addition, funding is provided to raise the average cost per child from \$5,232 per year to \$5,661, an increase of 8.2 percent. Rates paid to ECEAP contractors have not increased since Fiscal Year 2001. Since that time, contractors have had increased costs due to teacher raises, lease and utility rate increases, and other general price increases. Without an increase in funding for contractors, ECEAP will lose slots.

Housing Program Administration

This appropriation is necessary for covering administrative costs for Housing Assistance. Other appropriations for this purpose are bond proceeds and, by statute, are not permitted to be used for administration. (Washington State Housing Assistance Account)

Expand Civil Legal Indigent Service

Funding is provided to increase grants for civil legal representation of indigent persons under RCW 43.08.260. If sections 401 through 411 of Substitute Senate Bill 5454 are not enacted by June 30, 2005, funding shall lapse. (Public Safety and Education Account-State)

Cost Allocation Fund Adjustment

The Department of Community, Trade and Economic Development will begin using a new cost allocation model on July 1, 2005 resulting from a comprehensive review performed by Sterling and Associates. The model distributes administrative overhead of the department in a fair and equitable manner. Nonappropriated, non-budgeted funds are also impacted by the change. (General Fund-Federal, General Fund-Private/Local, and various other funds)

Housing Assistance Administrative Cap Increase #

The Housing Trust Fund program loans and grants funding to low-income housing providers to create and preserve safe, affordable housing for Washington's low-income citizens. Providers must agree to preserve housing at low rates for periods from 20 to 50 years. The Housing Division of the Department of Community, Trade, and Economic Development (CTED) is required to monitor projects funded with Housing Trust Fund dollars over the life of the commitment. The current portfolio consists of 930 projects providing over 25,000 units of housing. The number of projects will increase each year that Housing Trust Fund dollars are provided.

RCWs 43.185.050(5) and 43.185A.030(5) limit the administrative costs of the department to a maximum of 4 percent of Housing Trust Fund appropriations. This amount is insufficient to monitor the growing number of projects in the program portfolio. Legislation has been introduced to increase the maximum for administrative costs to 5 percent in order to support additional staff to monitor projects and provide technical assistance to housing providers. (Washington Housing Trust Account)

Homeless Data Management

State and local organizations that receive federal McKinney funds are required to implement a Homeless Management Information System (HMIS) to track individual homeless clients. Local organizations have requested that CTED administer a statewide system, which will have economies of scale. This system also will satisfy the requirement for homeless family data tracking and analysis of the new Homeless Families Services Fund. Collection and analysis of data is imperative to determine the impact of the collective effort to end homelessness, the degree of success in creating stable housing, future strategic decisions, and any improved quality of life for thousands of Washington's most vulnerable and destitute residents. Development of the HMIS began in the 2003-05 Biennium. (General Fund-Private/Local)

Community Mobilization

The Community Mobilization program provides grants to community organizations that implement prevention programs that reduce substance abuse and violence. Additional dollars will increase the number of programs that deliver the most effective strategies. Funds are prioritized and distributed to programs that have demonstrated the capability to implement these prevention strategies based on the quality of program evaluations and achievement of performance measures. The department also will provide four statewide trainings on community organizing and will offer follow-up technical assistance to increase community capacity to reduce crime through community activities such as block-by-block organizing and enforcement of code ordinances, making the community uninviting to drug trafficking, drug manufacturing, and drug use. (Violence Reduction and Drug Enforcement Account-State)

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Small Communities Initiative

The Small Communities Initiative is a collaboration between the departments of Health, Ecology, and Community, Trade, and Economic Development that provides intensive technical assistance to very small, rural communities struggling with economic viability and compliance with health and environmental regulations due to failing water or wastewater systems. Over 50 rural communities have chronic water regulation compliance issues. Funding is provided for one additional staff person to work with communities in need of this assistance. (Public Works Assistance Account)

Infrastructure Data System

The Public Works program maintains data management systems that support infrastructure projects throughout the state. Funding is provided to update the contracts management system, implement the local government infrastructure data system in partnership with the Transportation Improvement Board, and develop an archaeological predictive model that uses geographic information systems data to predict the probability of finding archaeologically significant features in areas being considered for infrastructure projects. (Public Works Assistance Account)

EFSEC CO2 Rulemaking

One-time funding is provided to establish the rules as required under Chapter 80.70 RCW regarding CO2 (carbon dioxide) Mitigation, resulting in more efficient processing of applications for new energy facilities and providing the means to develop Energy Facility Site Evaluation Council (EFSEC) expertise in new energy technologies that may come to Washington State.

ACTIVITY DESCRIPTIONS

CSD Byrne Administration Advocacy Training

The Department of Community, Trade, and Economic Development's Office of Crime Victims Advocacy (OCVA) administers Byrne Grant funds from the U.S. Bureau of Justice Assistance for domestic violence legal advocacy. Staff provide statewide domestic violence training for advocates within agencies who provide direct services to victims of crime.

CSD Civil Indigent Legal Services

Authorized under RCW 43.08.260 and 43.08.270, the Civil Indigent Legal Services program provides legal representation and consultation to low-income persons on a wide range of services. People who otherwise could not afford to hire a lawyer can resolve disputes effectively to help ensure administration of justice. CTED's Office of Crime Victims Advocacy contracts with Columbia Legal Services to provide statewide services.

CSD Community Services Block Grant

The Community Services Block Grant (CSBG) is authorized by the federal Omnibus Reconciliation Act of 1981 (PL 97-35, as amended) for the benefit of people with incomes at or below 125 percent of the poverty level. CSBG allows communities to develop and provide anti-poverty services and community development activities that best meet their local needs. Funds can be used for direct services, to raise other funds, to support certain capital investments, and to advocate on behalf of people living in poverty. CTED staff monitors contracts with 31 community action agencies and provides ongoing training and technical assistance, board training and development, strategic planning, and problem solving.

CSD Court-Appointed Special Advocates (CASA)

The federal Victims of Child Abuse Act of 1990 (PL 101-647) and RCW 13.34.100 require that minors involved in juvenile or family court have a Court-Appointed Special Advocate (CASA) to represent the child's best interests to the court. CTED's Office of Crime Victims Advocacy contracts with the Washington State Association of CASA/GAL to provide training, program development assistance, and consultation to local programs that recruit, train, and supervise CASA advocates. The use of qualified, trained volunteers saves program costs by avoiding attorney fees, and CASAs have reduced the number of times children in foster care have had to move, as well as the duration of time spent in foster care.

CSD Developmental Disabilities Council

Mandated by the federal Developmental Disabilities Assistance and Bill of Rights Act (P.L. 106-402), the Governor-appointed Developmental Disabilities Council and staff advocate on behalf of an estimated 100,000 individuals with developmental disabilities and their families. The council works collaboratively with individuals with developmental disabilities, their families and guardians, service providers, advocates, and policy makers to improve service delivery and enhance citizen participation in policy making. The council and staff conduct activities to build capacity, support system change, and advocate for appropriate supports and services that promote independence, productivity, integration, and inclusion in the community of their choice. The council provides grants to conduct projects on leadership development, housing, transportation, employment, recreation, community inclusion, and advocacy.

CSD Developmental Disabilities Endowment Fund

Authorized by RCW 43.330, the Developmental Disabilities Endowment Trust Fund (DDETF) is a Special Needs Trust Fund that helps families save money for family members who have developmental disabilities, a vulnerable population with lifelong needs for various supports. The DDETF allows money to be saved without jeopardizing eligibility for public benefits such as Social Security and Medicaid, and provides a 25 percent match on private contributions up to a certain limit. The State Investment Board pools and invests the public and private funds. CTED manages contracts to provide outreach, enrollment and trust management services, and bookkeeping and tax preparation services. CTED also provides staff to the DDETF governing board, which sets program policy.

CSD Domestic Violence Legal Advocacy

Authorized through the federal Anti-Drug Abuse Act of 1990, the Domestic Violence Legal Advocacy (DVLA) program assists victims of domestic violence and their children through legal processes. Actions include acquisition of protection orders, civil legal assistance, and advocacy through any resulting criminal justice process. CTED's Office of Crime Victims Advocacy contracts with community-based domestic violence programs to provide direct services to victims. CTED also contracts with the Washington State Criminal Justice Training Commission to provide statewide training to law enforcement, prosecutors, and community-based advocates.

CSD Early Childhood Education and Assistance

Authorized by RCW 28A.215, the Early Childhood Education and Assistance Program (ECEAP) is a comprehensive school-readiness program for three- and four-year-old children and their families living in poverty or otherwise at risk of failure in school. ECEAP's purpose is to ensure all children are ready to succeed in school, regardless of family income or other historic barriers to achievement. Children receive early learning services in literacy, language, math, science, health, medical linkages, and social and emotional development. ECEAP offers family support services to encourage parent involvement, providing education in child development, health and nutrition, and enabling family self-sufficiency. ECEAP's 33 public and private community contractors design services to fit the specific needs of their service areas. CTED monitors contracts to ensure compliance with statewide standards, and provides technical support, training, and development to contractors.

CSD Emergency Food Assistance Program

Authorized by RCW 43.330.130, the Emergency Food Assistance Program (EFAP) combats hunger and improves health among low-income individuals and families by supporting nutritious food distribution, food banks, and tribal food voucher programs. This results in improved school performance and less illness, contributing to fewer days missed at work or school. CTED contracts with 33 tribes and 28 local community agencies, which subcontract with 320 nonprofit food bank organizations statewide. EFAP funds may be used to purchase and distribute food, to cover the cost of grocery food vouchers, and for administrative expenses. CTED staff develop and issue EFAP contracts, provide contract oversight, monitor program compliance, offer technical assistance and training, and oversee two advisory committees.

CSD Grants to Encourage Arrest Policies

The Grants to Encourage Arrest Policies is part of the federal Violence Against Women Act, Title IV of the Violent Crime Control and Law Enforcement Act. The program's purpose is to make victims safer and offenders more accountable in cases of domestic and dating violence. CTED's Office of Crime Victims Advocacy funds two projects through the grants: the Tribal Coordinated Community Response Project, which assists five recognized tribes in Washington with creating a coordinated community response; and the Kitsap County Trial Court Project, which works to resolve conflicting orders of protection issued by municipal, district, and superior courts in Kitsap County.

CSD Long-Term Care Ombudsman Program

States are required by the federal Older Americans Act to have a Long-Term Care Ombudsman Program (LTCOP). CTED administers our state's LTCOP under Chapter 43.190 RCW using multiple funding sources, including an interagency agreement with DSHS for Older Americans Act (Titles III-B and VII) funds, State General Fund, Medicaid (Title XIX) match, and some local dollars. LTCOP ensures the safety and quality of care of long-term care facility residents by intervening when complaints and situations of possible abuse, neglect, or exploitation arise. Over 400 volunteer ombudsmen are trained, certified, and assigned to nursing homes, boarding homes, and adult family homes. CTED contracts with a nonprofit organization to run the program, which subcontracts with 14 regional programs and two legal services contractors. CTED staff negotiate funding with DSHS; develop the statewide LTCOP contract; monitor expenditures and performance; provide technical assistance; and approve plans, policies, and processes.

CSD Low-Income Home Energy Assistance Program

The Low-Income Home Energy Assistance Program (LIHEAP) is a federal block grant program authorized by the Low-Income Home Energy Assistance Act of 1981 (Title XXVI of PL 97-35, as amended). LIHEAP helps households with incomes below 125 percent of the federal poverty level meet home heating costs and avoid utility shut-off and use of unsafe heating alternatives. CTED contracts with 27 community-based organizations and units of local government to provide funds directly to utility companies on behalf of eligible households. Contractors also provide energy education, furnace repair/replacement, and referrals for other services. CTED administers contracts, monitors compliance, provides technical and administrative assistance, and establishes policies and procedures.

CSD Northwest Council on Energy Affordability

The Northwest Council on Energy Affordability utilizes private money donated several years ago to the state by the energy industry. The funds are held in reserve to defray the costs of future conferences which will address energy issues affecting Washington's low-income families.

CSD Office of Crime Victims Advocacy

Authorized under RCW 43.280, CTED's Office of Crime Victims Advocacy (OCVA) provides input to state and local agencies regarding the impact of their policies and procedures on victims of crime. OCVA helps communities develop programs to assist victims by providing funding, training, and consultation to local agencies and organizations. OCVA also provides direct services to victims who believe their statutory or constitutional rights have not been upheld, including referrals and linkages for victims of crime to their local community resources.

CSD Office of Crime Victims Partnership with ISRB IAG

CTED's Office of Crime Victims Advocacy (OCVA) partners with the Indeterminate Sentence Review Board (ISRB) on cases in which the ISRB is conducting a parole review under its jurisdiction. OCVA attempts to inform crime victims of the status of those cases and offer them the opportunity to participate in the review. OCVA assists and supports victims who choose to provide information to the ISRB in its review process, informs victims of the outcome of the process, and helps link victims to other sources of assistance in their communities, if needed. Funding for the activity is through an interagency agreement with ISRB.

CSD Re-employment Support Centers

Per RCW 39.34 and 43.330.130, the Re-employment Support Centers (RSC) program provides the newly unemployed with coordinated services to eliminate emotional, physical, medical, and financial barriers that hamper a person's ability to conduct an effective job search. Rapid response and counseling services include assistance with benefits entitlement, and financial, personal, and family issues. Other services include assistance with job search and training; budget and credit counseling; shelter, utility and food costs; medical/dental care; and mental health, domestic violence and substance abuse counseling. Through an interagency agreement with the Employment Security Department, CTED contracts with three nonprofits to provide services in several cities and on tribal reservations in King, Jefferson, Clallam, Grays Harbor, and Pacific counties. CTED staff negotiate and approve each contract; monitor expenditures and performance; and provide technical assistance.

CSD Residential Energy Assistance Challenge

The Residential Energy Assistance Challenge (REACH) Option Grant is a competitive, three-year federal grant. Washington's Low-Income Home Energy Assistance program has been awarded grants for the last two funding cycles, most recently in fall 2003 for \$1 million. The REACH grant program increases the self-sufficiency of low-income families by securing long-term and sustainable fixed-price energy sources and non-federal energy assistance by participating in the rollout of Washington's wind power industry. The REACH program helps low-income agencies acquire and operate wind-turbines, exchanging the energy produced for rate discounts/rebates to low-income customers. It also helps them become part owners in cooperatively-owned wind farms with power set aside for low-income households. CTED contracts with a lead entity; monitors performance and compliance; reimburses expenditures; provides technical assistance, policies, and procedures; and contracts for the required project evaluation component.

CSD Retired Senior Volunteer Program

CTED administers state funds for the federal Retired and Senior Volunteer Program (RSVP) under RCW 43.63A and RCW 43.330.130 to provide a portion of the required 30 percent cash match. RSVP uses the talents and lifelong experience of volunteers over age 55 to help with diverse community needs. Local RSVP coordinators recruit, screen, and work with city, county, and nonprofit programs throughout the state to place volunteers where needed. RSVP retired executive programs assist small businesses with planning, start up, and problem solving. CTED contracts with the Washington Association of RSVP Directors, which subcontracts with 18 local RSVP programs. CTED staff negotiate the statewide contract, monitor expenditures and performance, and provide technical assistance.

CSD Rural Domestic Violence

The Rural Domestic Violence program is part of the federal Violence Against Women Act, Title IV of the Violent Crime Control and Law Enforcement Act of 1994. The program strengthens the safety of victims of domestic violence, dating violence, and child abuse who live in rural areas. CTED's Office of Crime Victims Advocacy (OCVA) funds two projects under this program: the Amigas Project educates farmworker women and teens about the nature of domestic violence and alternatives to violence, and the Island Domestic Violence Outreach Services Project provides the only advocacy, legal, and emergency services to victims of domestic violence on Vashon Island.

CSD Sexual Assault Prevention Program

The Sexual Assault Prevention (SAP) program is authorized under the federal Violence Against Women Act, Title IV of the Violent Crime Control and Law Enforcement Act of 1994. CTED's Office of Crime Victims Advocacy (OCVA) receives program funds through an interagency agreement with the state Department of Health. The purpose of the SAP program is to increase awareness of sexual abuse/assault and help communities prevent sexual violence through presentations and educational activities. OCVA contracts with community-based sexual assault programs to conduct local prevention activities. OCVA staff ensure compliance with service delivery and management standards through contract monitoring, program accreditation, and providing technical assistance, training, and development services to contractors.

CSD Sexual Assault Treatment Program

Authorized under RCW 43.280 and 70.125, the Sexual Assault Treatment (SAT) program provides crisis intervention, advocacy, and treatment services to victims of sexual assault and abuse. The SAT program alleviates acute distress resulting from sexual assault, provides support and assistance to victims to enhance their recovery, assists victims in gaining access to the legal system, and supports victims throughout the legal process to ensure their interests are represented and rights are upheld. The SAT program serves child and adult victims of sexual abuse/assault and adult survivors of child sexual abuse. It also assists non-offending parents whose children are abuse victims and the partners of adult victims. The Office of Crime Victims Advocacy (OCVA) contracts with community-based sexual assault programs to provide direct services to victims. OCVA staff ensure compliance with service delivery and management standards through contract monitoring, program accreditation, and providing technical assistance, training, and development services to contractors.

CSD Violence Against Women STOP Grant

Authorized under the federal Victims of Trafficking and Violence Protection Act of 2000 (H.R. 3244), the STOP (Services, Training, Officers, Prosecutors) Grant was established to improve the criminal justice system's response to violence against women. The STOP Grant provides funds and technical assistance to local law enforcement, prosecutors, victims' services programs, and courts to serve a target population of female victims of violence, age 18 and older. CTED's Office of Crime Victims Advocacy (OCVA) contracts with local governments and nonprofit agencies to support activities such as hiring additional staff, creating specialized units and teams to devote to crimes of violence against women, training staff and volunteers, developing protocols, and purchasing equipment to enhance investigations. OCVA staff ensure compliance with service delivery and management standards through contract monitoring and providing technical assistance, training, and development services to contractors. Staff also provide statewide training for law enforcement officers and prosecutors to enhance their response to victims of sexual assault, domestic violence, and stalking.

CSD Violent Crime Victims Services

The Legislature directed CTED's Office of Crime Victims Advocacy (OCVA) to use federal Byrne Grant funds to implement community-based advocacy services to victims of violent crimes, such as homicide, kidnapping, assault, and child abuse. OCVA administers contracts with community organizations to provide crisis intervention, support, legal advocacy, media intervention, and other services to victims of crime.

CSD Trafficking of Persons Task Force

A second report of the Washington State Task Force Against Trafficking of Persons was released in June 2004, indicating that Washington is a leading destination and transport location for trafficking of persons. Service providers and law enforcement provided information describing some level of trafficking activity in at least 18 counties in Washington. CTED will staff the task force and work collaboratively with community programs and local, state, and federal agencies to develop a plan to respond to the trafficking problem. The plan will include data collection and analysis, describe service needs of victims, and identify resource needs and options.

CSD Victims of Crime Act (VOCA)

On April 1, 2004, Governor Locke transferred administration of VOCA to the Office of Crime Victims Advocacy in CTED. The purpose of the transfer, which was initiated by the Department of Social and Health Services (DSHS), is to provide a more integrated and effective approach to developing services for crime victims through local governments and community-based programs. Two program coordinators will have responsibility for the development and monitoring of approximately 30 new contracts, totaling \$2.3 million. Other duties include data collection, report development, technical assistance, and verifying billing. Another .5 FTE staff will set up accounts, payment, and auditing of the funds.

CTED Agency Administration

Agency Administration represents less than 2 percent of CTED's total operating and capital budgets, and includes the services and costs which provide effective direction, management, and support of the agency. The Director's Office is responsible for the overall management and leadership of CTED in the program areas of housing, community services, local government, economic development, international trade, energy policy, and the community jobs component of WorkFirst. Functions include strategic policy development and research, communications, and government relations. Administrative Services provides financial and office services to all programs and divisions in CTED. Financial Services includes budgeting, a portion of accounting, contracting, and audit review. Office Services includes facility management, purchasing and inventory services, and mail processing. Human Resources recruits and screens applicants; provides information on training and development services; and implements the state civil service system, including merit system rules and the classification and pay system. CTED Agency Administration costs are supported by all programs and fund sources, through a combination of direct appropriation and indirect assessments. The agency negotiates an annual indirect cost rate with the cognizant federal agency.

CTED WKFT WorkFirst Coordination Service

This activity coordinates and enhances WorkFirst activities. The Local Area Planner (LAP) coaches and consults with 32 local WorkFirst planning areas to achieve or exceed WorkFirst core outcomes. LAP provides technical assistance to local leaders and seed funding for innovative projects, and works to improve outcomes in poorly performing areas. Business Outreach links the business and economic development communities throughout the state to the WorkFirst/WorkForce development system. Business Outreach coaches/consults with 32 local business teams that engage employers to market job opportunities to WorkFirst and WorkSource job seekers.

CTED WKFT WorkFirst/Community Jobs

This activity delivers services to support WorkFirst participants in attaining employment and job advancement. Community Jobs (CJ) provides temporary community-based work and skill building experience to Temporary Assistance to Needy Families (TANF) participants encountering barriers entering the regular job market. CJ has enrolled 11,300 participants to date, leading to 57 percent unsubsidized employment within 12 months of enrollment. Individual Development Accounts (IDAs) provide savings assistance to low-income families to acquire assets (house, business, or education) to help them achieve economic self-sufficiency.

ED Brownfields Cleanup Project

The Brownfields Cleanup Project is a cooperative effort between CTED, the U.S. Environmental Protection Agency (EPA), the state Department of Ecology, King County/City of Seattle, the City of Spokane, and the City of Tacoma. In the past four years, four grants have been awarded by EPA, including one that will help fund an interagency agreement (IAG) between Ecology and CTED. The latest award of \$3 million will bring the available funds for lending in the Brownfields Cleanup Revolving Loan Fund to over \$4.5 million. The Department of Ecology provides technical review of the cleanup projects, which must meet certain criteria. Funding for EPA's Brownfields programs is authorized under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA). Funds may only be used at sites where there is a release or potential release of CERCLA hazardous substances. Although petroleum products (gasoline, diesel, etc.) are not defined as CERCLA hazardous substances, the new award will allow about half the monies to be used for petroleum-polluted sites. The other EPA monies in the loan fund may be used at sites where petroleum products are co-mingled with a hazardous substance.

ED Community Economic Revitalization Board and Program

Pursuant to RCW 43.160, the Community Economic Revitalization Board (CERB) is authorized to make strategic investments in publicly-owned economic development infrastructure projects that serve as catalysts for targeted sector business growth and job creation. CERB makes low-interest loans (and grants in unique circumstances) available to ports, local governments, federally recognized tribes, public utility districts, and public development corporations to finance publicly-owned economic development infrastructure in areas where growth is desired. Infrastructure investment includes bridges, roads, domestic and industrial water and sewer systems, port facilities, telecommunications, and general-purpose industrial buildings. Investments must spur job creation or job retention in manufacturing, food processing, assembly, warehousing, industrial distribution, advanced technology, or other key sectors in areas of high unemployment. (CERB staffing is provided by CTED, via the Community Economic Assistance Center and Project Development Services. Only a portion of the cost of managing CERB's resources, providing staff to the board, and assisting applicants with project development is supported by CERB's dedicated revolving account.)

ED Film and Video Office

The Washington State Film Office markets, provides technical assistance, and serves as an informational clearinghouse to individuals and entities engaged in film, television, and commercial production in the state. Since 1992, 1,420 projects have filmed in the state, generating \$342 million in direct spending, and creating over 50,000 local temporary jobs. The state has realized an average of \$100 to \$1 return on its investment. Production expenditures include salaries, lodging, location rentals, security, catering, and vehicle and equipment rentals. The Film Office assists production companies on all matters related to their project; works to increase opportunities for local film businesses, organizations, and new filmmakers; and uses various techniques to market the state, such as workshops, industry trade shows, and use of digital technology and the Internet for information accessibility.

ED Hanford Area Economic Investment Fund

(RCW 43.43.422-428) The Hanford Area Economic Investment Fund is capitalized from fees collected on low-level radioactive wastes disposed of at the US Ecology (private firm) site at Hanford. A portion of the fees is used to fund this lending pool, which promotes economic activity in Benton and Franklin counties. The Hanford Area Economic Investment Fund Committee, appointed by the Governor, identifies and prioritizes projects, accepts and evaluates applications, and makes recommendations to CTED for awards. CTED reviews the recommendations to ensure compliance with statute requirements and advises the committee. CTED lacks authority to disapprove awards. The Hanford Area Economic Investment Fund is a non-appropriated account, and since June 1997, \$5,565,400 has been transferred to the Benton County Treasurer for diversification activities in the Tri-Cities.

ED Tourism Development

The Washington State Tourism Office (WST) markets the state as a travel destination in order to increase visitor revenues year-round throughout the state, with emphasis on rural or under-visited areas. WST assists the state's visitor industry in developing statewide, regional, and community marketing and product development. It increases tax revenue derived from visitor spending; provides technical assistance and international and domestic marketing activities; helps communities that have identified tourism as a part of their economic development strategy; and increases visitor nights and visitor spending in shoulder season months and in rural areas of the state.

ED Washington Technology Center

CTED contracts with the Washington Technology Center (WTC) to support the work of the center. WTC facilitates partnerships between universities, private industry, and government which stimulate the economy with revenue generation, new companies, and job creation. The partnerships develop and transfer innovative technology to meet company needs in targeted industry sectors. The WTC's annual survey of companies and university partners showed a combined investment of more than \$30 million after WTC involvement, including over \$8.6 million in private sector funding into Washington small businesses in the last year. Overall, the WTC current leverage factor is \$10.70 in non-state investment for every \$1 in state funding. At the same time, over 90 percent of WTC work was with companies of fewer than 100 employees - a sector in need of both technical and financial assistance to support their growth opportunities.

ED Small Business Incubator Assistance Program

Pursuant to Chapter 237, Laws of 2004, CTED is authorized to provide start-up and operating assistance to qualified small business incubators. CTED may award grants to qualified small business incubator organizations for costs of incubator facility construction and equipment, up to a maximum of \$3,000,000 per recipient (when and if funds are deposited in the Small Business Incubator Account for that purpose), and costs of providing technical assistance to businesses, up to a maximum of \$125,000 per recipient.

ED Business and Project Development Assistance

This activity provides direct assistance to local communities and Associate Development organizations to retain, expand, and attract businesses to our state. This activity also provides consultative services, develops public and private financial partnership options, and provides tax incentive packages and marketing services to grow segments of Washington's commercial and industrial base, encouraging investment and job creation.

ED Local Economic Development Capacity Building

Through technical assistance, specialized training, and information and research services, this activity strengthens the skills and expertise of community leaders, economic development professionals, and small businesses to accomplish their economic development goals. Collaboration and cooperation is fostered by sharing information and data; teaching new tools, techniques, and service delivery models; and demonstrating cutting edge strategies and best practices.

ED Economic Development Finance Lending

Economic Development Finance Lending utilizes federal funds for economic development loans and grants in order to finance capital gaps for businesses and provide loans for business related economic redevelopment. The finance staff administers loans and grants, and assists business clients in accessing private lending capital or other government-related capital programs.

ED Local Economic Development Financial Assistance

This activity provides and manages funding awarded to local entities (i.e., local governments, Associate Development organizations, tribes, and other economic development partners) to plan and carry out economic development activities and services that result in business development, retention, and expansion; job creation and retention; and economic diversification over the short and long-term.

Energy - Contract Management/Pass Through

The Energy Policy Division (EPD) manages the federal State Energy Program and oil funds settlement agreements between the U.S. Department of Energy, state Attorney General's Office, the U.S. District Court, and the Energy Policy Division. It subcontracts with the Washington State University (WSU) Cooperative Extension Energy Program, the state departments of General Administration and Transportation, and other entities to perform the contract functions. Funds must be administered in conformance with U.S. Department of Energy regulations and court orders for the oil settlement funds. EPD, in its designated role as Washington's energy office, is ultimately responsible to the federal government for all of these contracts. This division also partners with the WSU Energy Program, other state agencies, and public and private organizations in securing federal funds for activities that support state energy priorities such as energy education, energy efficiency in public buildings, improved energy codes, renewable energy, alternative fuel development, and economic development and industrial competitiveness.

Energy - Economic Development

The Energy Policy Division (EPD) promotes the state and its businesses in the global and domestic marketplace by actively supporting the development and expansion of renewable energy, energy efficiency, fuel cell, and related industries. Activities include providing technical assistance to clean energy companies and CTED economic development staff, and strategically investing oil overcharge funds in industry development such as market research, incubator development workshops, and forums. EPD also works to enhance the competitiveness of Washington businesses through support for Bonneville Power Administration cost control and cost-effective conservation and renewable development; acquisition of federal funding for programs that improve energy efficiency; and technical analysis and dissemination of information on energy prices/costs and state incentives for energy investments.

Energy - Energy Emergencies

The Energy Policy Division ensures statewide energy security and preparedness by protecting the state's energy infrastructure, especially electricity, petroleum, and natural gas. It promotes the availability of diverse energy resources through regular emergency planning; coordinates with state, regional, and national entities involved with emergency and security planning; and considers energy emergency/security issues in policy implementation. During energy supply or other energy emergencies, it provides assistance to the state Emergency Operations Center, Governor's Office, energy companies, utilities, local governments, and others. As needed, it implements the emergency actions set forth in RCW 43.21G.

Energy - State Energy Policy Analysis

The Energy Policy Division (EPD) is a key source of policy support, analysis, and information for the Governor, Legislature, CTED, and other energy decision makers. It provides web-based data and analysis on key energy issues, including natural gas supply and pricing, alternative fuels development, climate change mitigation, energy efficiency, renewable energy development, mitigation of greenhouse gas emissions, and energy supply and price stability. EPD provides technical and policy support on federal and regional energy policies and legislation to Washington members of the Northwest Power and Conservation Council, other state agencies, and state Congressional officials. Working with an advisory committee, stakeholders, and the public, EPD develops and implements the State Energy Strategy. It also produces various reports and represents the state's policy interests in regional and national organizations.

EFSEC Siting and Monitoring

As required by RCW 80.50, the Energy Facility Site Evaluation Council (EFSEC) provides a one-stop siting process for major thermal energy facilities in the state, as well as alternative energy facilities that wish to opt-in to the EFSEC process. EFSEC conducts rigorous application and environmental reviews that include adjudicative proceedings and public hearings to determine if a proposed energy facility will meet federal, state, and local standards, and will propose mitigation for significant environmental and socioeconomic impacts. If the Governor approves an energy facility, a single state permit is issued in lieu of all other state and local permits. Once a facility is sited, EFSEC is required to monitor construction and operation of the facility for compliance with the permit conditions such as air and water discharges, noise, and traffic, and to ensure that the required environmental and socioeconomic mitigation is achieved. Applicants and site permit holders are required to pay EFSEC costs associated in its siting process and permit compliance monitoring.

HD Lead-Based Paint Program

Under ESSB 5886, CTED is to establish a lead-based paint accreditation, certification, and enforcement program. Upon approval from the Environmental Protection Agency (EPA) and creation of lead-based paint work standards, CTED becomes eligible to receive lead-based mitigation funds from the U.S. Department of Housing and Urban Development (HUD). In the 2003-05 Biennium, the Lead-Based Paint program was in the developmental stage, including establishment of Washington Administrative Code, operational systems, certification and accreditation application development, notification/outreach methods, training requirements, planning methods, and monitoring methods. Ongoing operation of the program includes processing certification and accreditation applications, tracking licensees, reviewing training and program effectiveness, providing technical assistance, investigating potential violators, enforcing rules, conducting outreach, maintaining website information, staffing the Lead-Based Paint Task Force, maintaining the lead-safe housing registry for low-income housing, updating rules and regulations, participating in related conferences, and reporting to federal, state, and interested parties.

HD Low-Income Weatherization Program

The Low-Income Weatherization program improves energy efficiency and preserves affordability of low-income housing through energy conservation measures such as insulating attics, walls and floors; air sealing the home diagnostically; modifying or replacing inefficient furnaces; and other cost-effective repairs and retrofits, while ensuring household health and safety. CTED passes through approximately 95 percent of funds to local, public, and private nonprofit agencies that deliver these services to approximately 9,000 low-income households. The weatherization program is highly technical and demands thorough knowledge of all aspects of building construction, materials, tools, and standards. To ensure adequate technical training of community service providers, CTED co-hosts a regional conference, Energy OutWest.

HD Manufactured Housing Installer Training and Certification

The Installer Training and Certification program provides quality training to ensure adequate manufactured home installations for homeowners. Training, testing, certification, continuing education, and technical assistance are provided to installers, building inspectors, and retailers in Washington State.

HD Manufactured Housing State Administrative Agency

The manufactured home consumer complaint program, officially titled the State Administrative Agency, protects manufactured home homeowners from substandard housing and ensures industry compliance with federal construction standards. CTED administers the federal program within the state on behalf of the U.S. Department of Housing and Urban Development. CTED coordinates and oversees the handling of consumer complaints and seeks to achieve resolution through negotiation. Investigations are performed when necessary to determine problem causes and appropriate remedial action.

HD Mobile Home Relocation Assistance

The Mobile Home Relocation Assistance program provides the only financial assistance available to homeowners forced to move their homes as a result of mobile home park closures. Reimbursement of actual, documented expenses, up to \$3,500 for a single-wide home/\$7,000 for a double-wide, are paid directly to eligible homeowners.

HD Homeless Families Services Fund

The Homeless Families Services Fund (HFSF) provides state matching funds to nonprofit organizations, housing authorities, public development authorities, and federally-recognized Indian tribes for housing-based supportive services for homeless families. Activities eligible for funding include, but are not limited to, case management, counseling, employment support and job training services, mental health treatment, substance abuse treatment, parenting skills, child care, and other services identified by the department to be an important link for housing stability.

A Homeless Families Advisory Board advises on program design and administration. The HFSF will collect and analyze data to improve overall program effectiveness and evaluate program outcomes such as increases in housing stability, economic self-sufficiency, and independent living skills, and decreases in the use of state-funded services.

HD Farm Worker Housing

Farm Worker Housing involves the provision of seasonal, permanent, and emergency housing development for migrant and local farm workers. Operating assistance, technical assistance to housing developers, emergency hotel vouchers, partnership development, on-farm infrastructure, and seasonal camps are provided through state operating resources. Housing construction or rehabilitation is provided through the Housing Trust Fund. Collaboration between the Department of Health, Department of Natural Resources, Department of Labor and Industries, growers, housing developers, and local communities is critical for effective implementation of any plan to provide safe, affordable housing to farm workers.

HD Homeless Shelter and Transitional Housing

The Homeless Shelter and Transitional Housing activity provides a range of housing options, including emergency shelter, temporary and short-term housing, and longer-term transitional housing for up to two years. Funding assistance includes grants for operating subsidies, rent assistance, and construction costs. Supportive services may help individuals return to stable housing within a short shelter stay. Those with multiple barriers, addictions, or who are chronically homeless, require transition from shelter to intermediate housing to permanent housing. Housing is linked with supportive services such as case management, employment counseling, job training, drug or alcohol treatment, mental health counseling, and life skills training. Because these services are often provided by different sources and systems of care, coordination among state, federal, and local governments is vital. A planned course of action ensuring coordination of services to maximize resources is a high priority of Homeless Shelter and Transitional Housing. Coordination, partnership development, and a statewide homelessness plan are facilitated through the State Advisory Council on Homelessness and the Policy Academy on Chronic Homelessness.

State and federal funding sources include Emergency Shelter Assistance, Housing Assistance to Homeless Families with Children, Emergency Shelter Grant programs, Supportive Housing, Shelter Plus Care, HOME Investment Partnership Program, and the Housing Trust Fund.

HD Special Needs Housing

Programs included within the Special Needs Housing activity provide housing assistance to the chronically mentally ill, physically disabled, developmentally disabled, and persons with AIDS. All of these populations include individuals who rely upon rental assistance, counseling, job training services, and financial services - often from the same or similar service providers within a sub-state region or metropolitan area. The collective management of these programs assures that economies of scale are attained and that the capacity of the service providers is attended to through appropriate technical assistance on service activities that are similar, even though the service populations can vary. Operating assistance to housing projects is available from the state Housing Assistance Program for the Mentally Ill and federal Housing Opportunities for Persons with AIDS. Rental assistance, counseling, job training services, and financial assistance are available from federal Housing Opportunities for Persons with AIDS. Housing construction and rehabilitation dedicated to serving special needs is available from federal Housing Opportunities for Persons with AIDS and the Housing Trust Fund (HTF), including both general HTF dollars of approximately \$3 million and a set-aside for developmental disabilities of \$5 million.

HD Affordable Housing Development

The availability of affordable housing options is essential to the health and well being of people and communities. Currently, more than 405,000 low-income Washington households pay a disproportionate share of their incomes for housing. Efforts to create sustainable, affordable housing for low-income households include construction, acquisition, and rehabilitation of multi-family and single-family housing projects; housing needs studies; housing project compliance verification; housing project asset management; and technical assistance to housing developers and housing managers. Resources include the federal HOME Investment Partnership and the Housing Trust Account. Stakeholder involvement with planning is accomplished through the Affordable Housing Advisory Board and the Policy Advisory Board.

HD Affordable Housing Preservation

The Affordable Housing Preservation activity improves and preserves the affordability of low-income housing through repair and rehabilitation of existing housing stock, both single-family and multi-family. Affordable Housing Preservation resources include the federal HOME Investment Partnership Program and the Housing Trust Fund. Affordable Housing Preservation may be used in conjunction with Low-Income Weatherization activities. In addition to required weatherization, a single-family home may receive such repairs as a new roof, plumbing improvements, electrical improvements, or a new septic system. Multi-family housing may receive minor or extensive rehabilitation of the complete structure. CTED provides technical assistance to local, public, and private nonprofit agencies that deliver these services.

SBCC Dir Office State Building Code Council

The State Building Code Council was created in 1974 by the enhancement of the State Building Code Act (RCW 19.27) to advise the Legislature on building code-related issues, and was given rule-making authority in 1985 to adopt updated editions of the building codes. The council is composed of 15 governor-appointed members to represent all aspects of building design, engineering, and construction, as well as local government interests and the general public. The council also has four legislative ex-officio members and one state agency ex-officio member representing the Department of Labor and Industries. The State Building Code Council, supported by staff, reviews and approves/disapproves statewide amendments to the state building codes. The council staff provides support to the council and technical advisory groups; provides technical assistance to the construction industry and the public; and conducts studies on building and fire codes as required by the Legislature. The council appoints advisory groups representing industry and government organizations affected by special topics to review national model codes and propose state and national amendments to enhance consistency between states.

ITD Local Export Development - Spokane

This program activity contracts with the International Trade Alliance-Spokane to perform a scope of work that includes supporting the expansion and location of businesses in Washington; providing international business assistance to small and medium-sized Washington businesses to support their entry and successful participation in the international marketplace; promoting Washington and its businesses in the global and domestic marketplace; and facilitating and strengthening the state's international relationships.

ITD Overseas Office Contract Activities

The overseas offices provide information on Washington to foreign clients, provide marketing information on foreign markets (China, Europe, Japan, and Korea) to Washington businesses, and facilitate mutually beneficial economic relations between regions. The contracted scope of work is to support the expansion and location of businesses in Washington; provide international business assistance to Washington businesses to support their entry and successful participation in the international marketplace; promote Washington and its businesses in the global and domestic marketplace; and facilitate and strengthen the state's international relationships.

ITD Shared Seattle Technology Position

This activity includes directing and managing the International Trade Division's (ITD) internet applications for online delivery of ITD's services, and implementing the CRM system and other related products and services. It also provides technical support for CTED's Seattle Office.

ITD Small Business Export Finance Center of Washington

The small business Export Finance Assistance Center of Washington (EFACW) assists in strengthening the state's economy by increasing successful international sales through the provision of transaction-specific counseling, resource referrals, and program application guidance. EFACW's scope of work includes offering counseling/technical assistance regarding the fundamentals for export financing transaction; providing information and assistance in obtaining foreign country and foreign buyer risk insurance; developing a comprehensive inventory of available federal, state, and private export financing; and assisting Washington businesses in securing export financing guarantees from the Export-Import Bank, Small Business Administration, and other public and private services.

ITD International Export Promotion Program

This program promotes strategic market development and increased export of Washington products and services for Washington companies in targeted industries: building materials and wood products, medical equipment and devices, electronics and scientific instrumentation, aerospace and marine, information and communications technology, and industrial machinery and manufacturing. Services are customized to company and industry need and include: providing export counseling and technical assistance via group seminars and single-company consultation; making trade leads and referrals; developing and managing trade missions; providing protocol support and coordinating incoming foreign delegation visits; producing foreign language marketing materials; and recruiting for international trade shows.

GOVERNMENTAL OPERATIONS

LGD Bond Cap Allocation Program

The Bond Cap Allocation Program enables tax-exempt financing through private activity bond sales for environmental protection, housing, student loans, industrial development, job creation, and infrastructure facilities. It also reports on municipal bond issuances.

LGD Byrne Program Evaluation

Using staff or contracted services, this activity provides evaluations and research supportive of the Byrne Grant Advisory Committee and the Governor's Council on Substance Abuse. It is required as a condition of the federal grant.

LGD Clearing and Grading Interagency Agreement

This activity provides regionally-sensitive technical guidance to local governments regarding clearing and grading ordinances. Best management practices will be addressed, as well as low-impact development measures.

LGD Columbia River Scenic Area Management

A budget proviso directs the department to provide funds for Clark County and Skamania County to provide planning and permitting services to help meet special requirements of the Columbia River Gorge National Scenic Area Management Plan.

LGD Community Development Block Grant (CDBG)

The Community Development Block Grant (CDBG) program administers federal funds for community facilities, water and wastewater projects, housing rehabilitation grants, economic development grants and loan programs, and community planning to counties with populations under 200,000 and cities under 50,000.

LGD Community Mobilization Against Substance Abuse and Violence

This activity provides grants to 37 local communities to develop and implement comprehensive strategies to reduce and prevent violence, and the abuse alcohol, tobacco, and other drugs. Community Mobilization (CM) uses science-based best practices, including The Communities That Care ® operating system.

LGD Critical Areas Interagency Agreement

This activity provides technical guidance to local governments on the implementation of best available science in their critical areas ordinances.

LGD Drinking Water State Revolving Fund (DWSRF)

The Drinking Water State Revolving Fund finances upgrades of public water systems, including those owned and operated by private organizations.

LGD Drug Prosecution Assistance Grants

This activity administers Violence Reduction Drug Education grants to six counties for prosecution assistance in adjacent jurisdictions with large volumes of drug cases.

LGD Forensic Sciences Improvement

This activity provides grants to five county medical examiners and the state crime laboratory for equipment and training. Funds are distributed at the direction of the state's Forensic Investigations Council.

LGD Governor's Council on Substance Abuse

This activity provides staff support to a 19-member council making recommendations to the Governor on statewide goals for substance abuse reduction policies, programs, and research. The council was created by executive order.

LGD Growth Management

Growth Management Services provides technical and financial assistance on growth management issues. It offers grants, data, training, technical publications, direct consultation, and guidance to local governments to assist in Growth Management Act (GMA) planning.

LGD Local Government Assistance

CTED distributes federal and public health account funds to cities, counties, and public health districts in support of a wide range of public health and safety concerns.

LGD Local Government Fiscal Notes

The Local Government Fiscal Note program performs mandated analyses on legislation affecting local governments, and prepares fiscal notes used in legislative deliberations.

LGD Local Law Enforcement Block Grant

This activity administers federal grants to 50 local law enforcement agencies to reduce crime and improve public safety. Grants are capped at \$10,000 with a 10 percent local match requirement. Funds are disbursed in advance of project expenditures.

LGD Municipal Research Council Interagency Agreement

CTED staffs the Municipal Research Council (MRC) which is mandated to provide cities and towns with comprehensive research services and educational programs. MRC contracts with the Municipal and Research Services Center, a private, nonprofit corporation, to provide those services.

LGD OAHP Washington State Historical Society Interagency Agreement

This item is consolidated into Activity A155 - LGD Archaeology and Historic Preservation.

LGD Archaeological Permitting and Civil Penalty Enforcement

RCW 27.53 and RCW 27.44 protect archaeological sites and human burials from disturbance. The Office of Archaeology and Historic Preservation (OAHP) works closely with land-use permitting agencies, property owners, project proponents, cultural resource consultants, and tribal authorities to assure that ground disturbing activities do not harm burials and archaeological sites. To this end, property owners apply to OAHP for permits to undertake authorized activities at a site. If appropriate, OAHP issues a permit and monitors work to assure that permit conditions are met. Approximately 30 permits are issued each year. This activity also requires investigations and, if warranted, civil penalties when archaeological sites/burials are disturbed. Another important element of this activity is review and comment on proposed land-use actions submitted to OAHP by land-use permitting agencies as provided for by the State Environmental Policy Act (SEPA) and the Shoreline Management Act (SMA).

LGD Office of Archaeology and Historic Preservation Historical Architect IAG Emergency Management

This activity is eliminated because it ends on or before June 30, 2005.

LGD Project Safe Neighborhoods

Project Safe Neighborhoods is a federally-funded program to reduce violence by networking existing local programs that target gun crime. CTED funds six projects to hire prosecutors and investigators, deter juvenile crime, and promote public outreach efforts to reduce gun violence.

LGD Public Works Trust Fund

The Public Works Board makes loans to local governments for infrastructure improvements. The board anticipates making 250 loans and committing over \$300 million in financing this biennium.

LGD Residential Substance Abuse Treatment

Through an interagency agreement with the Department of Corrections, this activity supports two correctional programs and grants to three local jails to provide six to twelve months of residential treatment in which participants are isolated from the rest of the inmate population. There is a prohibition on after-care costs.

LGD Small Communities Initiative

The Small Communities Initiative provides intensive technical assistance to rural communities struggling with economic viability and compliance with health and environmental regulations to design and fund water and wastewater systems.

LGD TPEAC Interagency Agreement

This activity serves as liaison to the Transportation Permitting Efficiency and Accountability Committee (TPEAC) to assist the Department of Transportation (DOT) in streamlining transportation construction permit activities involving archaeological sites. (RCW 47.06C3)

LGD Unit Drug Control and System Improvement Grants

This activity provides federal grants to other state agencies, local governments, and nonprofits, and funds 10 district drug programs. It also staffs the Byrne Grant Advisory Committee and the Governor's Council on Substance Abuse.

GOVERNMENTAL OPERATIONS

LGD Archaeology and Historic Preservation

The Office of Archaeology and Historic Preservation (OAHP) is the sole office in state government dedicated to protecting Washington's cultural resources. OAHP has the responsibility to review and comment on all federal actions that may affect cultural resources, as mandated in Section 106 of the National Historic Preservation Act of 1966. OAHP is also the identified expert agency on cultural resources issues as provided for under the State Environmental Policy Act (SEPA). Federal law requires that OAHP administer the National Historic Preservation program for the state of Washington, pass federal grants to 33 certified local governments, administer the federal tax incentive program for the rehabilitation of historic properties, maintain an inventory for historic and archaeological sites, and conduct historic preservation planning. Under RCW 27.34 and RCW 27.53, OAHP is responsible for administering the Washington Heritage Register and maintaining a centralized database of historic and archaeological sites.

Compensation Cost Adjustment

This item reflects proposed compensation and benefit cost adjustments that were not allocated to individual agency activities. The agency will assign these costs to the proper activities after the budget is enacted.

Middle Management Reduction

The Governor has directed that middle management be reduced by 1,000 positions by the end of the biennium. This item is this agency's share of the statewide amount. These savings will be assigned to the appropriate activities after the budget is enacted.